



GAIL FARBER, Director

## COUNTY OF LOS ANGELES DEPARTMENT OF PUBLIC WORKS

*"To Enrich Lives Through Effective and Caring Service"*

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<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:  
P.O. BOX 1460  
ALHAMBRA, CALIFORNIA 91802-1460

September 15, 2015


The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

# ADOPTED

BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

42 September 15, 2015

  
PATRICK OGAWA  
ACTING EXECUTIVE OFFICER

**AWARD SERVICE CONTRACT  
COUNTYWIDE CATCH BASIN CLEANOUT 2015-16  
PRIORITY A AND B CATCH BASINS  
IN VARIOUS CITIES AND UNINCORPORATED COMMUNITIES  
THROUGHOUT THE COUNTY OF LOS ANGELES  
(ALL SUPERVISORIAL DISTRICTS)  
(3 VOTES)**

### SUBJECT

This action is to award a service contract to Martinez Landscaping Co., Inc., for Catch Basin Cleanout 2015, Priority A and B Catch Basins and authorize the Chief Engineer of the Los Angeles County Flood Control District or her designee to execute a service contract for work in various cities and unincorporated communities throughout the County of Los Angeles.

**IT IS RECOMMENDED THAT THE BOARD ACTING AS THE GOVERNING BODY OF THE LOS ANGELES COUNTY FLOOD CONTROL DISTRICT:**

1. Award and authorize the Chief Engineer of the Los Angeles County Flood Control District or her designee to execute a service contract and establish the effective date following receipt of approved insurance certificate filed by the contractor for Project ID No. FMD0003171 – Catch Basin Cleanout 2015, Priority A and B Catch Basins to clean approximately 11,000 catch basins in various cities and unincorporated communities throughout the County of Los Angeles, to Martinez Landscaping Co., Inc., in the amount of \$151,250.
2. Delegate to the Chief Engineer of the Los Angeles County Flood Control District or her designee the following authority in connection with this contract: (1) approve and execute change orders within the same monetary limits delegated to the Chief Engineer of the Los Angeles County Flood Control

District under Section 2.18.50 of the Los Angeles County Code relative to the construction of County Buildings, (2) accept the project upon its final completion, and (3) release retention money withheld consistent with the requirements of State Public Contract Code Sections 7107 and 9203.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The purpose of the recommended actions is to obtain approval of the project from the Board, acting as the governing body of the Los Angeles County Flood Control District, to award this service contract, authorize the Chief Engineer of the Los Angeles County Flood Control District or her designee to execute the service contract, and establish the effective contract date following receipt of approved insurance certificate filed by the contractor for this project.

On June 16, 2015, Agenda Item 45, the Board approved the project; adopted the plans and specifications; called for bids to be received on July 14, 2015; and instructed the Acting Executive Officer of the Board of Supervisors to advertise the project.

The enclosure includes the project description, the call for bids and bid opening date, a tabulation of bids, and financial information. The certified record of receipt of bids and the original bid proposal are also enclosed for this project.

### **Implementation of Strategic Plan Goals**

The Countywide Strategic Plan directs the provisions of Operational Effectiveness/Fiscal Sustainability (Goal 1) and Integrated Services Delivery (Goal 3). Awarding this service contract will provide improved infrastructure to better serve the public and enhance the quality of life in the affected cities and communities throughout the County of Los Angeles.

### **FISCAL IMPACT/FINANCING**

This action will have no impact to the County General Fund.

The service contract cost of \$151,250 is included in the Fiscal Year 2015-16 Flood Control District Fund Budget.

The enclosure includes the amount of the recommended contract as compared with the engineer's estimate, the other bids received, and more detailed fiscal and financial information.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

The contract agreement will be in the form previously reviewed and approved as to form by County Counsel. The recommended contract was solicited on an open-competitive basis and is in accordance with applicable Federal, State, and County requirements. The contractor is in compliance with the Interim Chief Executive Officer's and the Board's requirements.

The contract specifications require the work to be completed in 60 working days. It is anticipated the work will start in November 2015 and be completed in March 2016.

The award of this contract will be in full compliance with Federal, State, and County regulations. This contract contains terms and conditions supporting the Board's ordinances, policies, and programs including, but not limited to: the County's Greater Avenues for Independence and General

Relief Opportunities for Work Programs (GAIN and GROW), Board Policy No. 5.050; Contract Language to Assist in Placement of Displaced County Workers, Board Policy No. 5.110; Reporting of Improper Solicitations, Board Policy No. 5.060; Notice to Contract Employees of Newborn Abandonment Law (Safely Surrendered Baby Law), Board Policy No. 5.135; Contractor Employee Jury Service Program, Los Angeles County Code, Chapter 2.203; Notice to Employees Regarding the Federal Earned Income Credit (Federal Income Tax Law, Internal Revenue Service Notice 1015); Contractor Responsibility and Debarment, Los Angeles County Code, Chapter 2.202; the County's Child Support Compliance Program, Los Angeles County Code, Chapter 2.200; the County of Los Angeles Defaulted Property Tax Reduction Program Ordinance, Los Angeles County Code, Chapter 2.206; Local Business Enterprise Preference Program, Los Angeles County Code, Chapter 2.204; and the standard Board directed clauses that provide for contract termination or renegotiation.

The State Public Contract Code requires the District to award service contracts to a responsible contractor with the lowest responsive bid, which is defined as the firm that: (1) submits the bid with the lowest cost; (2) is deemed by the District to be responsive to specific criteria under the solicitation including, but not limited to, licensure, bonding, and insurance requirements; and (3) is determined by the District to be a responsible bidder by exhibiting the capability, capacity, experience, trustworthiness, and financial wherewithal to perform the work required under the bid solicitation.

To ensure the contract is awarded to a responsible contractor with a satisfactory history of performance, bidders are required to report violations of the False Claims Act, criminal convictions, civil litigation, defaulted contracts with the County, complaints filed with the Contractor's State License Board, labor law/payroll violations, and debarment actions. As provided for in Board Policy No. 5.140, the information reported by each respective contractor was considered before making this recommendation to award.

The plans and specifications include the contractual provisions, methods, and material requirements necessary for this project and are on file with the Department of Public Works.

## **ENVIRONMENTAL DOCUMENTATION**

On June 16, 2015, Agenda Item 45, the Board found this project to be categorically exempt from the provisions of the California Environmental Quality Act.

## **CONTRACTING PROCESS**

The contract was solicited on an open-competitive basis in accordance with the provisions of the State Public Contract Code.

To further increase contractor awareness of contracting opportunities with Public Works, this project was listed on both the County's "Doing Business with Us" and Public Works' "Contract Opportunities" websites for upcoming bids.

Public Works will review and approve the insurance certificate filed by the contractor.

**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

This service contract will result in improved public works infrastructure in the cities and communities where the work is performed.

**CONCLUSION**

Please return one adopted copy of this letter to the Department of Public Works, Construction Division.

Respectfully submitted,

A handwritten signature in cursive script that reads "Gail Farber".

GAIL FARBER  
Director

GF:JTS:ma

Enclosures

c: Chief Executive Office (Rochelle Goff)  
County Counsel  
Executive Office  
Internal Services Department (Countywide  
Contract Compliance)

AWARD OF SERVICE CONTRACT  
September 15, 2015

PROJECT ID NO. FMD0003171 – Countywide Catch Basin Cleanout 2015-16, Priority A and B Catch Basins, (in various cities and unincorporated communities throughout the County of Los Angeles), All Supervisorial Districts.

TYPE OF WORK: Cleaning of approximately 11,000 catch basins.

CALL FOR BIDS DATE: June 16, 2015 (Agenda Item 45)

BID OPENING DATE: July 14, 2015

BID SUMMARY:

Low	Martinez Landscaping Co., Inc.* 12357 San Fernando Road Sylmar, California 91342 (818) 364-9188	\$151,250.00
2	Ron's Maintenance  Local Small Business Enterprise (LSBE)*	\$165,000.00

FINANCIAL INFORMATION:

Amount of estimate	\$170,500.00
Amount of recommended contract	\$151,250.00
Amount of recommended contract below estimate	\$ 19,250.00

The amount of the recommended contract is 11 percent below the estimate.

Sufficient funds for this project are available in the Fiscal Year 2015-16 Flood Control District Fund Budget.

JZ:ma

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